



CITY OF ALBANY
DEPARTMENT OF GENERAL SERVICES

GERALD D. JENNINGS
MAYOR

WILLARD A. BRUCE
COMMISSIONER

TO: ALL PETROLEUM CONTAMINATED SOIL CLIENTS
FROM: Kelly Knoetgen
DATE: July 20, 2007
RE: PCS ACCEPTANCE PROTOCOL

The City of Albany utilizes non-hazardous contaminated soil as cover material at the Rapp Road landfill. In order to insure compliance with all NYSDEC regulations, the City has developed the following protocol for the acceptance of the material. The attached documents and this Term Sheet must be completed and forwarded as specified below.

CONTACT INFORMATION:

City of Albany
Solid Waste Management Facility
ATTN: Kelly Knoetgen
525 Rapp Road
Albany NY 12205
Telephone: 518-869-3651
Fax: 518-869-6825

PCS DISPOSAL TERMS:

1. The entire packet will be submitted as specified. Generator letter will be on generator's letterhead; lab results will be forwarded directly from the lab to the City. **PCS customer/project manager will complete analytical summary sheet.**
2. Incomplete submittals will be rejected. The City requires a minimum of 2 business days to review a complete submittal.
3. A representative sample must be taken and analyzed according to the methods listed in this packet. The City of Albany reserves the right to designate a laboratory. The original result copy(s) must be sent to the City from the laboratory to the above address.
4. A minimum of 1 sample per 1,000 tons of material will be required.
5. Virgin spill letters from NYSDEC may be used to waive testing at the discretion of the City. Virgin spill letters must be received at the above address prior to acceptance of material.
6. The City will assign a Lot Number to each specific job. No loads will be accepted without prior approval. **The Lot Number must appear on the Bill of Lading or the Non-Haz. Waste Manifest for each load.**
7. Due to demand for disposal space, the City will accept loads on an appointment basis only. The City reserves the right to charge the maximum MSW tip fee for loads of PCS that arrive without an appointment.
8. The City reserves the right to reject any given load or any given Lot at any time.
9. The City will not accept any foreign matter in the material (i.e., drums, containers, lumber, etc). **Loads containing foreign matter will be assessed at the maximum MSW tip fee.**
10. **Tow hooks must be mounted on both the front and rear of all vehicles.** The City does not assume damage to vehicles at the landfill. Frozen loads will be excavated at the request of the driver for a fee.
11. Unless otherwise specified, all tip fees will be paid COD. Endorsed checks, made payable to "The City of Albany Treasurer", will be provided to the scalehouse with the first load. Open checks will be closed at the end of the day each Wednesday; customers will be required to supply a new check at their next appointment.
12. All customers must maintain a Landfill Permit Application with the City, to be renewed annually.

I, _____, hereby acknowledge that I have read the City of Albany's PCS disposal terms, that I fully understand the contents of the terms, and that I will comply fully with them.

Signature

Date

SAMPLE WASTE GENERATOR LETTER

<<< **THIS LETTER MUST BE ON THE WASTE** >>>
<<< **GENERATOR'S LETTERHEAD** >>>

Address the letter to:

City of Albany
Solid Waste Management Facility
Attn.: Kelly Knoetgen
525 Rapp Rd.
Albany, NY 12205

Dear Sirs:

The attached original laboratory test report provides results of a representative sample taken by NAME OF SAMPLER on DATE. <<< **THIS PARAGRAPH MAY BE OMITTED FOR SITES WITH DEC VIRGIN SPILL LETTERS** >>>

The subject soil which is located at STREET ADDRESS OF PETROLEUM CONTAMINATED SOIL LOCATION is contaminated by NAME OF PETROLEUM PRODUCT only, and does not contain any other materials.

I have personal knowledge of the above facts and hereby affirm these statements to be true.

DATE

SIGNATURE

TITLE OF PERSON
(Owner, Municipal Official,
Corporate Officer, Vice
President, or Higher)

**City of Albany - Solid Waste Management Facility
Contaminated Soil Analytical Summary (1 of 2)**

Constituent	Testing Methodology	Lab Level	Reg. Level
Metals			(mg/L)
1. Arsenic	TCLP EPA Method		5.00
2. Barium	TCLP EPA Method		100.00
3. Cadmium	TCLP EPA Method		1.00
4. Chromium	TCLP EPA Method		5.00
5. Lead	TCLP EPA Method		5.00
6. Mercury	TCLP EPA Method		0.20
7. Selenium	TCLP EPA Method		1.00
8. Silver	TCLP EPA Method		5.00
Volatiles			(mg/L)
1. Benzene	TCLP EPA Method		0.50
2. Carbon Tetrachloride	TCLP EPA Method		0.50
3. Chlorobenzene	TCLP EPA Method		100.00
4. Chloroform	TCLP EPA Method		6.00
5. 1,2 Dichloroethane	TCLP EPA Method		0.50
6. 1,1 Dichloroethene	TCLP EPA Method		0.70
7. Methyl Ethyl Ketone	TCLP EPA Method		200.00
8. Tetrachloroethene	TCLP EPA Method		0.70
9. Trichloroethene	TCLP EPA Method		0.50
10. Vinyl Chloride	TCLP EPA Method		0.20
Semi Volatiles			(mg/L)
1. o-Cresol	TCLP EPA Method		200.00
2. m-Cresol	TCLP EPA Method		200.00
3. Cresol (Total)	TCLP EPA Method		200.00
4. 1,4-Dichlorobenzene	TCLP EPA Method		7.50
5. 2,4-Dinitrotolunene	TCLP EPA Method		0.13
6. Hexachlorobenzene	TCLP EPA Method		0.13
7. Hexachloro-1,3	TCLP EPA Method		0.50
8. Hexachloroethane	TCLP EPA Method		3.00
9. Nitrobenzene	TCLP EPA Method		2.00
10. Pentachlorophenol	TCLP EPA Method		100.00
11. Pyridine	TCLP EPA Method		5.00
12. 2,4,5-Trichlorophenol	TCLP EPA Method		400.00
13. 2,4,6-Trichlorophenol	TCLP EPA Method		2.00
Pesticides & Herbicides			(mg/L)
1. Chlordane	TCLP EPA Method		0.03
2. Endrin	TCLP EPA Method		0.02
3. Heptachlor	TCLP EPA Method		0.008
4. Heptachlor Epoxide	TCLP EPA Method		0.008
5. Lindane (Gamma-BHC)	TCLP EPA Method		0.40
6. Methoxychlor	TCLP EPA Method		10.00
7. Toxaphene	TCLP EPA Method		0.50
8. 2,4 - D	TCLP EPA Method		10.00
9. 2,4,5 – TP (Silvex)	TCLP EPA Method		1.0

**City of Albany - Solid Waste Management Facility
Contaminated Soil Analytical Summary (2 of 2)**

Constituent	Testing Methodology	Lab Level	City of Albany (mg/L)
Polychlorinated			
1. PCB 1016	EPA Method 8082		Non-Detect (ND)
2. PCB 1221	EPA Method 8082		ND
3. PCB 1232	EPA Method 8082		ND
4. PCB 1242	EPA Method 8082		ND
5. PCB 1248	EPA Method 8082		ND
6. PCB 1254	EPA Method 8082		ND
7. PCB 1260	EPA Method 8082		ND

Sieve Analysis	Testing Methodology
Particle Size	ASTM D422
Plastic Limit (clay / silt content)	ASTM D4318
Moisture Content	ASTM D2216

City of Albany
Solid Waste Management Facility
525 Rapp Road
Albany, NY 12205

Petroleum Contaminated Soil Data Sheet

Name of Generator:	
Address:	
Name of Transporter:	
Address:	
Name of Broker:	
Address:	
Soil Location:	
Site Address:	
DEC Spill #:	
Contaminant Type:	
Approximate Volume:	
Shipping Dates:	
Contact Person:	
Telephone Number:	
FAX Number:	
Lot # (Assigned by City):	