

CITY OF ALBANY LANDFILL
525 RAPP ROAD, ALBANY, NY 12205
PHONE: 518-869-3651 FAX:518-869-6825

A complete Landfill Permit Application and Credit Application are enclosed. A permit is required for any firm that wishes to access the site. Firms that wish to access the site and establish a charge account will have to complete both the permit and credit sections of this package.

Permits expire at the end of each calendar year regardless of issuance date. The application package includes the following components:

Permit Application Materials:

- | | |
|--|--------------------------------|
| 1. Permit Application | (complete, initial and return) |
| 2. Landfill Regulations Acknowledgement | (complete, initial and return) |
| 3. Unacceptable Materials List | (initial and return) |
| 4. Recycling Materials List | (initial and return) |
| 5. Landfill Policies (Billings & Payments) | (initial and return) |
| 6. Landfill Policies (Site Access) | (initial and return) |
| 7. Vehicle Tracking Form | (complete, initial and return) |

Credit Application Materials:

- | | |
|---------------------------------------|--------------------------------|
| 8. Credit Application | (complete, initial and return) |
| 9. Credit Application Fee Charge Form | (complete, initial and return) |
| 10. Credit Application Rider Form | (complete, initial and return) |

Completed credit application packages must be accompanied by two checks: (1) a \$200 non-refundable processing fee and (2) a \$100 per vehicle permit fee. Do not combine fees into a single check. Existing permit holders with charge accounts may choose to have the above permit fees charged directly to their account. Please refer to Permit Charge Authorization Form.

Return all submittals and fees to:

CITY OF ALBANY LANDFILL
ATTN: JOSEPH GIEBELHAUS, SOLID WASTE MANAGER
525 RAPP ROAD
ALBANY, NY 12205

Failure to satisfactorily complete any part of the permit application package, including initialing the bottom of each page, will result in the rejection of your application. Applications can also be rejected by not complying with Landfill Regulations.

You will be notified within 10 business days of the receipt of your application as to your approval status. Approval letters will include permit sticker(s). If your permit is rejected, only the vehicle permit fee will be returned.

Initial:_____

LANDFILL PERMIT APPLICATION: 2007

CITY OF ALBANY LANDFILL

GENERAL INFORMATION:

PERMIT #: _____ DATE OF APPLICATION: ____/____/____

COMPANY NAME: _____ D.B.A: _____

ADDRESS: _____ CONTACT NAME: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE #: _____ FAX: _____

DISPOSAL LOCATIONS USED IN 2005: _____

ANSWERS COMMUNITY AGREEMENTS (specify): _____

WILL YOU BE USING A 'THIRD PARTY' HAULER? YES / NO

NAME OF THIRD PARTY HAULER: _____

PROJECTED WASTE INPUTS

MUNICIPAL SOLID WASTE (MSW): _____ TPD

CONSTRUCTION & DEMOLITION (C&D): _____ TPD

SLUDGE _____ TPD

PETROLEUM CONTAMINATED SOIL (PCS): _____ TPD

ALTERNATIVE DAILY COVER (ADC): _____ TPD

RECYCLING: _____ TPD

Initial: _____

LANDFILL PERMIT APPLICATION - 2006

CITY OF ALBANY LANDFILL

I ACKNOWLEDGE THAT I HAVE RECEIVED AND REVIEWED A CURRENT COPY OF THE CITY OF ALBANY LANDFILL REGULATIONS AS WELL AS ANY OTHER LAWS OR REGULATIONS REGARDING THE USE OF THIS FACILITY. I AGREE THAT THE TERMS, CONDITIONS, POLICIES AND REGULATIONS APPLY TO ANY INDIVIDUAL WITHIN THIS FIRM AND ANY OTHER AGENT AND/OR SUBCONTRACTOR WORKING ON MY BEHALF. FURTHERMORE, I ACKNOWLEDGE RECEIPT OF AND AGREE TO THE TERMS AND CONDITIONS IN THE ATTACHED RIDER DATED NOVEMBER 1, 2003.

SIGNATURE: _____

DATE: _____

PRINT OR TYPE NAME: _____

I HEREBY PERSONALLY GUARANTEE PAYMENT OF ANY SUMS OF MONEY DUE UNDER THIS AGREEMENT. (IF THIS IS AN APPLICATION MADE ON BEHALF OF A CORPORATION, THE SIGNATURE BELOW MUST BE OF A CORPORATE OFFICER)

SIGNATURE: _____

DATE: _____

PRINT OR TYPE NAME: _____

N.B.: NYS Law mandates that all municipalities enforce source separation ordinances after September 1, 1992. The City of Albany and the other ANSWERS Municipalities have these laws on their books and are enforcing them. As items are identified for recycling, they must be excluded from the landfill and hauler who bring loads commingled with recyclables can lose their tipping privileges.

Initial: _____

LANDFILL PERMIT APPLICATION – 2007

CITY OF ALBANY LANDFILL

UNACCEPTABLE MATERIALS LIST: 2007

SOLID WASTE SHALL NOT CONTAIN THE FOLLOWING:

1. EXPLOSIVES OR AMMUNITIONS
2. COMBUSTABLE LIQUID OR GAS CONTAINER, BOTTLES, CYLINDERS OR CANS
3. CAUSTIC ACIDS, CORROSIVES, CHEMICALS OR OTHER HAZARDOUS WASTES, RADIOACTIVE OR OTHER CONTAMINATION OR POLLUTANTS PROHIBITED BY MANDATORY AND BINDING LAWS OR REGULATIONS OF THE UNITED STATES AND NEW YORK STATE
4. LIQUID OR SLURRY WASTES
5. UNOPENED CONTAINERS, EXCEPT EMPTY HOUSEHOLD SPRAY CANS
6. NO LAWN CLEARING DEBRIS INCLUDING GRASS, LEAVES, STUMPS TREE TRUNKS OR LIMBS
7. THICK WALLED OR SOLID METALLIC OBJECTS SUCH AS CASTINGS, FORGINGS, GAS CYLINDERS OR MOTORS
8. STEEL OR NYLON ROPE, CABLES, OR SLINGS MORE THAT FOUR FEET LONG.
9. CASE HARDENED OR ALLOY STEEL CHAINS OVER 3/8 INCHES IN DIAMETER OR 4 FEET IN LENGTH
10. ANIMAL WASTES OR PARTS OF ANIMALS OTHER THAN NORMAL HOUSEHOLD GARBAGE
11. NO RECYCLABLES AS DETERMINED BY THE COMMISSIONER OF THE DEPARTMENT OF GENERAL SERVICES
12. SOLID BLOCKS OF RUBBER OR PLASTIC IN EXCESS OF TWO CUBIC FEET
13. ANY MATERIAL CLASSIFIED AS INFECTIOUS, HAZARDOUS WASTES (CONTAMINATED HYPODERMIC NEEDLES, SYRINGES, BROKEN GLASS, AND SCALPEL BLADES, ISOLATION WASTE, CULTURES AND STOCK FROM LABORATORIES, HUMAN BLOOD AND BLOOD PRODUCTS)
14. NO BARRELS OR DRUMS
15. NO ASBESTOS WASTE
16. NO INCINERATED OR PARTIALLY INCINERATED MATERIALS
17. INDUSTRIAL WASTES, WASTES THAT ARE NOT EASILY RECOGNIZABLE OR WASTES THAT MAY POSE A HEALTH RISK TO LANDFILL EMPLOYEES WILL ONLY BE ACCEPTED WITH WRITTEN APPROVAL FROM THE LANDFILL.

Initial: _____

LANDFILL PERMIT APPLICATION – 2007

CITY OF ALBANY LANDFILL

RECYCLING MATERIALS LIST: 2007

**THE FOLLOWING RECYCLABLE ITEMS ARE BANNED FROM DISPOSAL
AT THE LANDFILL:**

1. PAPER: ONP, OMG, OCC, OFFICE PAPER, KRAFT, JUNK MAIL, OTHER RECYCLABLE PAPERS
2. CONTAINERS:
 - PLASTIC - #1 & #2
 - GLASS – GREEN, BROWN & CLEAR
 - CANS – FERROUS AND BI-METAL
 - JUICE BOXES, ASEPTIC PACKAGING AND MILK CARTONS
3. YARD WASTE AND GRASS CLIPPINGS
4. WHITE GOODS (USED APPLIANCES)
5. TIRES
6. BATTERIES
7. MOTOR OIL
8. TEXTILES

Initial: _____

LANDFILL PERMIT APPLICATION – 2007

CITY OF ALBANY LANDFILL

CITY OF ALBANY LANDFILL POLICIES

THE FOLLOWING POLICIES WILL APPLY TO BOTH YOUR FIRM, OR AGENTS AND SUBCONTRACTORS:

BILLINGS & PAYMENTS:

1. PAYMENT FOR TIP FEES MAY BE MADE IN ONE OF TWO WAYS: CHECKS MADE PAYABLE TO THE TREASURER OF THE CITY OF ALBANY AT THE TIME OF THE TRANSACTION OR VIA THE ESTABLISHMENT OF A CHARGE ACCOUNT.
2. CASH IS NOT ACCEPTED AT THE LANDFILL.
3. PERMITTED FIRMS MAY NOT AUTHORIZE A SECOND PARTY TO USE THEIR ACCOUNT
4. FIRMS WITH MULTIPLE DIVISIONS MAY NOT ESTABLISH MULTIPLE ACCOUNTS
5. BILLING DISPUTES WILL BE MADE IN WRITING AND DIRECTED TO THE CITY OF ALBANY TREASURER.
6. STORED TARE WEIGHTS WILL BE CONFIRMED TWICE PER YEAR. DISPUTES OVER VEHICLE TARE WEIGHTS WILL BE MADE AT THE TIME OF THE TRANSACTION.
7. CHECKS RETURNED FOR INSUFFICIENT FUNDS WILL RESULT IN THE IMMEDIATE LOSS OF TIPPING PRIVILEGES. ALL 'OPEN' CHECKS WILL BE DEPOSITED EVERY WEDNESDAY AT THE CLOSE OF BUSINESS. THE HAULER WILL INSURE THAT A REPLACEMENT CHECK IS IN PLACE PRIOR TO ACCESSING THE FACILITY.
8. A ½ TON MINIMUM CHARGE WILL BE ASSESSED TO ALL TRANSACTIONS, EXCLUDING RECYCLING
9. VOLUME DISCOUNTS ARE GRANTED AT THE DISCRETION OF THE COMMISSIONER. THE CITY CALCULATES VOLUME DISCOUNTS BASED ON THE DAILY AVERAGE TONNAGE INPUTS TO THE FACILITY EACH MONTH. CUSTOMERS THAT ARE OVER 30 DAYS DO NOT QUALIFY FOR THE DISCOUNT.
10. LOADS DELIVERED VIA A THIRD PARTY WILL BE ACCOMPANIED BY A BILL OF LADING.

Initial: _____

LANDFILL PERMIT APPLICATION – 2007

CITY OF ALBANY LANDFILL

CITY OF ALBANY LANDFILL POLICIES

THE FOLLOWING POLICIES WILL APPLY TO BOTH YOUR FIRM,
OR AGENTS AND SUB-CONTRACTORS:

SITE ACCESS

1. ALL INDIVIDUALS WILL CHECK INTO THE SCALEHOUSE PRIOR TO ACCESSING THE SITE
2. ALL LOADS WILL BE TARPED. ALL LOADS WILL BE UNTARPED IN THE LANDFILL. DRIVERS THAT UNTARP OR UN-LOAD IN AREAS NOT DESIGNATED BY THE CITY WILL BE BARRED FROM THE SITE.
3. ALL VEHICLES ACCESSING THE LANDFILL WILL HAVE TOW HOOKS FIRMLY AFFIXED TO THE FRONT AND REAR OF EACH VEHICLE. THE CITY DOES PROVIDE ASSISTANCE AT THE REQUEST OF DRIVERS. **THE CITY DOES NOT ASSUME RESPONSIBLITIY FOR DAMAGE TO VEHICLES OR EQUIPMENT.**
4. CUSTOMERS ARE TO USE EXTREME CAUTION WHILE ON SITE; UNSAFE DRIVERS WILL BE BARRED FROM THE SITE.
5. THE SITE SPEED LIMIT IS 5 MPH.
6. FOR SAFETY REASONS, PASSENGER VEHICLES ARE NOT PERMITTED IN THE LANDFILL.
7. THE CITY RESERVES THE RIGHT TO REFUSE ACCESS FOR MATERIALS THAT REQUIRE PRE-APPROVAL. ACCEPTANCE OF CONTAMINATED SOIL IS SUBJECT TO PRE-APPROVAL AND ON AN APPOINTMENT BASIS ONLY.
8. THE CITY RESERVES THE RIGHT TO DEMAND ANALYTICAL TESTING FOR MATERIALS THAT, BY THEIR NATURE, ARE NOT EASILY IDENTIFIABLE OR ARE FROM A SPECIFIC GENERATOR.
9. SHOULD A LOT NUMBER BE ASSIGNED BY THE CITY FOR A SPECIFIC WASTE STREAM, THE HAULER WILL PROVIDE A BILL OF LADING WITH THAT LOT NUMBER CLEARLY INDICATED.

Initial: _____

CITY OF ALBANY LANDFILL

TRUCK TRACKING FORM

PLEASE PROVIDE THE FOLLOWING INFORMATION FOR ALL OF THE VEHICLES THAT YOUR FIRM IS PERMITTING. PLEASE REPRODUCE THIS FORM AS NECESSARY.

LANDFILL ID NUMBER: _____

PLATE NUMBER: _____

VIN NUMBER: _____

LANDFILL ID NUMBER: _____

PLATE NUMBER: _____

VIN NUMBER: _____

LANDFILL ID NUMBER: _____

PLATE NUMBER: _____

VIN NUMBER: _____

LANDFILL ID NUMBER: _____

PLATE NUMBER: _____

VIN NUMBER: _____

LANDFILL ID NUMBER: _____

PLATE NUMBER: _____

VIN NUMBER: _____

LANDFILL ID NUMBER: _____

PLATE NUMBER: _____

VIN NUMBER: _____

LANDFILL ID NUMBER: _____

PLATE NUMBER: _____

VIN NUMBER: _____

Initial: _____

CREDIT APPLICATION – 2007

CITY OF ALBANY LANDFILL

FINANCIAL INFORMATION – CREDIT APPLICANTS ONLY

SECTION I – GENERAL

NAME OF BANK: _____
ADDRESS: _____

ACCOUNT # _____

SECTION II – BALANCE SHEET

ASSETS:

CASH: _____
INVESTMENTS: _____
ACCOUNTS RECEIVABLE: _____
INVENTORY: _____
BUILDING & EQUIPMENT: _____
ACCUMULATED DEPRECIATION: _____
TOTAL: _____

LIABILITIES:

ACCOUNTS PAYABLE: _____
ACCURED LIABILITIES: _____
TOTAL: _____

EQUITY:
COMMON STOCK: _____
RETAINED EARNINGS: _____
TOTAL: _____

MONTHLY GROSS REVENUE: _____
MONTHLY EXPENSES: _____
MONTHLY NET REVENUE: _____

CREDIT LINE REQUESTED: _____

NOTE: SECTION II CAN BE SUBSTITUTED WITH A RECENT DUNN AND BRADSTREET REPORT ON YOUR COMPANY

FOR CITY USE ONLY

CUSTOMER NAME: _____ DUN#: _____

CITY OF ALBANY PAYMENT TRENDS: _____

FINANCIAL STRESS CLASS: _____ CREDIT SCORE CLASS: _____

JUDGEMENTS ON FILE: _____ AMOUNT: _____

PAYDEX SCORE: _____ INDUSTRY PAYDEX: _____

GROSS SALES: _____ CASH ASSESTS: _____

YEAR INCORPORATED: _____ D&B CREDIT LIMIT: _____

APPROVAL DATE: _____

Initial: _____

CREDIT APPLICATION – 2007

CITY OF ALBANY LANDFILL

CREDIT APPLICATION CHARGE FORM

I AGREE TO BE LIABLE FOR THE ANNUAL **\$200** LANDFILL CREDIT APPLICATION FEE AND THE TOTAL OF \$_____ FOR _____ TRUCKS (\$100.00 PER VEHICLE) AS SPECIFIED ON PAGE 1 OF THIS AGREEMENT. I UNDERSTAND THAT APPLICATION FEES ARE NOT REFUNDABLE NOR ARE THE PERMITS TRANSFERRABLE. IN ADDITION, I AM AWARE THESE CHARGES WILL APPEAR ON MY MONTHLY STATEMENT AND IF THESE CHARGES ARE NOT PAID WITHIN 30 DAYS, THE ABOVE PERMITS WILL BE REVOKED.

SIGNATURE: _____

DATE: _____

PRINT OR TYPE NAME: _____

NOTE: CHARGES AND PAYMENTS WILL APPEAR ON YOUR MONTHLY STATEMENT

Initial: _____

CREDIT APPLICATION – 2007

CITY OF ALBANY LANDFILL

RIDER FORM – NOVEMBER 1, 2003

I AGREE TO BE LIABLE FOR ALL LATE CHARGES AT AN INTEREST RATE OF 1.5% COMPOUNDED MONTHLY FOR ALL CHARGES CREDITED TO THIS ACCOUNT FOR MORE THAN 30 DAYS. I UNDERSTAND THAT ALTERNATE PAYMENT TERMS MAY BE ENFORCED DUE TO NON-PAYMENT, POOR CREDIT RATING OR IN THE CASE OF A NEW CUSTOMER.

I UNDERSTAND THAT FAILURE TO REMIT ALL CHARGES CREDITED TO MY LANDFILL ACCOUNT IN EXCESS OF SIXTY (60) DAYS WILL RESULT IN REVOCATION OF THIS PERMIT.

IN THE EVENT OF ANY DISPUTE REGARDING THIS ACCOUNT, INCLUDING BUT LIMITED TO FAILURE TO PAY AN INVOICE ON TIME, I AGREE THAT A LAWSUIT MAY BE COMMENCED BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED AT THE ADDRESS LISTED IN THE APPLICATION FORM AND THAT A SERVICE OF A SUMMONS AND OR COMPLAINT BY SUCH METHOD SHALL CONSTITUTE GOOD AND PROPER SERVICE OF PROCESS OR ANY OTHER LAWFUL MEANS.

COMPANY NAME:_____

SIGNATURE:_____

PRINT OR TYPE NAME:_____

Initial:_____